



Islamic Republic of Afghanistan
Independent Election Commission

**Regulation on Validity Time, Archiving and Destroying Sensitive Electoral
Materials**

Basis and Purpose

This regulation has been enacted by the Independent Election Commission (hereafter, the Commission) under Article 66 of the Electoral Law for the purpose of specifying validity time of sensitive electoral materials, archiving and destroying them.

Sensitive Materials

Article 1:

Sensitive electoral materials are those that have special importance and their sensitivity depends on time and they include the following materials:

1. Used and unused books of voter registration.
2. Used and unused ballot papers.
3. Original used and unused result forms.
4. Any kind of documents or materials having information related to accreditation letters of observers, political parties and candidates' agents.
5. Candidates' candidacy related documents.
6. Stamp and ballot boxes.
7. Challenge and complaint- related filled forms and the documents related to them.
8. Candidates' asset registration forms.

Any other types of materials recognized as sensitive electoral materials by the Commission.

Validity Period of Sensitive Materials

Article 2:

1. Used voter registration books till voter cards are counted valid.
2. Unused registration books to the time specified by the Commission.
3. Used ballot papers and the original used result forms:
 - Ballot papers and result forms related to presidential election till a year following the announcement of final results.
 - Ballot papers and result forms related to WJ election till the end of one year working period of WJ.
 - Ballot papers and result forms related to provincial councils till the end of one year working period of provincial councils.
4. Unused ballot papers and result forms of the elections abovementioned till announcement of final results.

5. Documents related to accreditation letters of observers, political parties and candidates' agents till announcement of final results of elections.
6. Documents related to candidates' candidacy till announcement of final results of election.
7. Ballot boxes till their amortization or destruction and stamps following the announcement of final results of elections.
8. Challenge and complaint forms and the documents related to them following the challenges and complaints' final process.
9. Candidates' asset registration forms till announcement of final results of election.

Archiving Sensitive Materials

Article 3:

1. The Commission, after expiration of validity time, can archive all or some of the sensitive electoral materials.
2. Electoral materials, validity time of which is expired, can be physically and electronically archived.
3. So as to protect information confidentiality, mentioned materials are archived in safe locations.
4. Before destruction of the sensitive electoral materials, validity time(s) of which is(are) expired, at least five samples of each and every material are to be kept in resource center of the Commission.
5. Conditions of using and accessing to archived materials and the necessary measures for the purpose of safeguarding the confidentiality and their safe and appropriate protection shall be regulated in the relevant procedure.

Destroying Sensitive Materials

Article 4:

After that the validity time of sensitive materials is expired or their archive is not necessary, the Commission shall identify the destructible materials and take the necessary measures with reference to the ways of destructing them.

Preparing Report and Certification

Article 5:

1. The assigned officials for destructing the materials shall provide the Commission with a detailed report in this regard.
2. After finishing the process of destructing materials, special certification form (attached to this regulation) shall be completed, certified and signed by the assigned officials.

Entry into Force

Article 6:

After this regulation is approved, it is published and entered into force.